

SATASH COMMUNITY CARE PROJECTS LTD

STATEMENT OF PURPOSE

109 - 111 Mollands Lane
South Ockendon
Essex
RM15 6DJ

INTRODUCTION AND DESCRIPTION OF OUR HOME



Satash Community Care Project is an independent care provider of residential care services to adults with Learning Disabilities. The company is registered through company house by an appointed accountant. The owners of the establishment are Mr. Vyramuthu Loganathan and Mrs. Thanalethmi Loganathan. Both owners are professionally qualified and have a vast amount of experience in care sector and managing residential homes. The first project was initially set up at 111 Mollands Lane for 4 people with Learning Disabilities and has been successfully established within the local community/ borough. The owners are now expanding the business and setting up the project to accommodate an 8 bedded home. The home is located in Mollands Lane South Ockendon Essex within a small Village. The Home is known as the Mollands Lane Project (109 - 111). It is located in a semi-rural area on the edge of the green belt but within easy access of all local amenities. Local transport is easily accessible i.e. buses, trains (C2C services) and taxis and the nearest tube station (Upminster) is less than 3 miles away from the home. The house has very large secluded gardens both to the front and back. There is ample space for car parking. Facilities include en-suit bathrooms/shower or washing facilities to all bedrooms, communal living rooms, communal kitchen, ground floor toilet facilities, study/office and a separate dining room.

Satash Community Care Project is registered with Care Quality Commission (CQC) in accordance with CQC registration regulation 2009. (The Health and Social Care Act 2008).

MISSION STATEMENT

Satash Community Care Project will make a positive difference to the quality of life for individuals with learning disabilities by supporting and enabling the service users to have the opportunity to experience the same range of activities as other adults so they can reach and achieve their full potential and become Independent and equal members of the community.

AIMS AND OBJECTIVES OF OUR SERVICES.

The Mollands Lane Project is 2 semi-detached houses with 8 beds in total (4 in each house) providing excellent services with 24 hour support tailoring specifically to the needs of the individuals using person centered approaches and planning with the service users their care packages at an appropriate level in order to enable the service users to reach their full potential and learn to develop new skills; live as part of the local community (social Inclusion) and lead full and active lives as they choose. All rooms will be provided with either en-suites or washing facilities which offers a comfortable home for its residents until such a time that they choose to move on or their individual needs change. **Our philosophy is simple;** "Individuals with disabilities have the same rights as any other members of society and will be valued as such".

SUPPORT AND MANAGEMENT



Our services encompass the principles of rights, independence, choice and Social Inclusion which form the basis of the Valuing People White Paper (2001) . Each service user will have an up to date assessment of need and an appointed key worker within 3 months of admission. A multidisciplinary approach will be adapted to ensure that a holistic care / support package is offered to each individual. This will include a Person Centered Life Plan, planning, implementation and evaluation of appropriate support plans including risk assessments and associated action plans. Service users will be encouraged to be actively involved in this process wherever possible. Specific plans will be reviewed by the individual, key worker and the manager on a regular basis as identified on each plan.

REVIEW OF THE SERVICE USERS PLAN



Each service user will have a 6 monthly review followed by a yearly review of his/her support needs and will fully participate in reviewing their Person Centered Plans. Other people such as parents, carer's and professionals involved in the individuals care / lives will be invited to attend, however the focus will remain with the individuals resident. The review will be co-ordinated by the key worker / co-coordinators along with the service user.

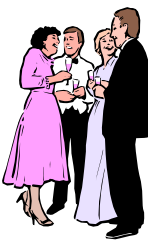
It is the responsibility of the manager to ensure that this process is carried out and the documentation is available for inspection.

FACILITIES AND SERVICES



The project at 109 - 111 Mollands Lane is made up of two semi- detached houses set in a rural area which has a large secluded unoverlooked back and front gardens and ample parking facilities. It provides both ground floor and first floor accommodations. The ground floor living accommodation in both projects has one bedroom with ensuite facilities, kitchen, separate dining room, office, activity room(at 111), separate shower room, communal toilet, television room and a lounge which leads out onto the patio and the back garden. The first floor accommodation has a further 3 bedrooms all with ensuite facilities and a separate communal bathroom. All bedrooms will be furnished (including a lockable drawer/ electronic safe for service user's personal possessions). All rooms are lockable and service users are issued with a key should they require / wish. See attached sheet (appendix 1) for room sizes. Local facilities are located within 3mile radius i.e. trains, buses, doctors, dentist, local shops and the Lakeside shopping centre is within easy access. The nearest train station is South Ockendon which operated the C2C services and the nearest tube station is Upminster. The home will provide 24 hours care and will have a person in charge at all times and a manager for the day to day operations of the home.

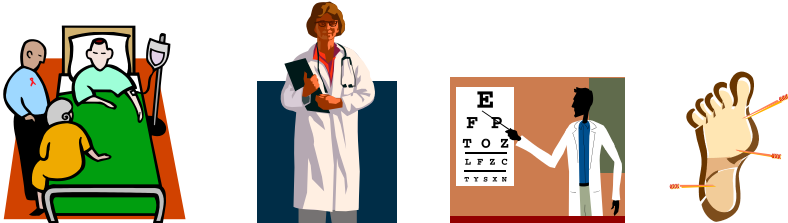
DAILY LIVING AND SOCIAL /LESUIRE & RECREATIONAL ACTIVITIES



Service users will be encouraged to pursue their own interests and participate in social and recreational activities without any pressure from staff. The emphasis will be on community participation and individuals will be encouraged to make full use of the community facilities and pursue their own hobbies, personal interest and holidays. The staff team will offer opportunity, information and appropriate support to enable each service user to make informed choices and be fulfilled in the lifestyles of their choice (where this is practical) The day to day running of the house will

primarily be the responsibility of the staff team but emphasis will be on user participation and their involvement will be encouraged. Service user's religious and cultural needs will also be met.

MEDICAL CARE



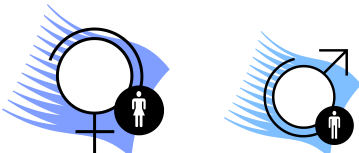
Each service user will be registered with a local GP and dental practice. Other services will be utilized if / when necessary, i.e. Chiropody, Occupational Therapy, Optician, Physiotherapist, Speech and Language Therapist Specialist and Consultants. Referrals will be sent to the appropriate service as and when necessary, as identified in the individual's assessment of need. Medication will be prescribed by the service users GP and dispensed accordingly. Prescriptions will be for a maximum of 28-day supply and individual to each service user. Medication will be managed by Boots the Chemist and we will use the Boots Monitored dosage system (MDS) and all staff who administers medication receives training by Boots MDS department. Overall responsibility for the care, custody and safe handling of medicines rests with the Manager and designated staff. Records are maintained. Service users will be supported in managing their own prescribed medication, if identified in their assessment of needs.

HOUSE MAINTANCE



The house will be maintained by the proprietor and the Manager. The staff team will carry out day to day, weekly and monthly routine checks including health and safety. Staff at the home will be responsible for identifying and reporting repairs. Approved contractors will be used to carry out the repairs. All contractors visiting the home will be directly supervised by staff from the home.

AGE RANGE AND SEX



The project will be registered to take adults between the age groups of 18-65 of mixed sex.

RANGE OF NEEDS THE HOME IS INTEND TO MEET



109 - 111 Mollands Lane intends to meet the needs of Adult service users both female and males with Learning Disabilities and associated Mental Health needs between the ages of 18-65. The home has 8 bedrooms all with en-suite/washing facilities. Each service user will have an assessment prior to admission, through this assessment the home will identify any specific and individual needs of the service user and meet his/her needs accordingly, this also includes cultural and religious needs. The home has one ground floor bedroom in each house and the remaining three bedrooms are on the first floor. The home will only be suitable for service users who have no restrictions with their mobility as the home does not have any lift facilities to access the first floor bedrooms. Individual Service users needs will be met according to their assessment of needs package and support will be provided so they can become independent and active members of the community or until they choose to move on.

NURSING CARE



We will not be registered as a nursing home, so therefore no nursing care can be provided in the home. Any minor nursing care needs will be supported through the community nurses, however if and when the needs change for long term nursing care then service users needs will be reviewed and facilitated for them to move on.

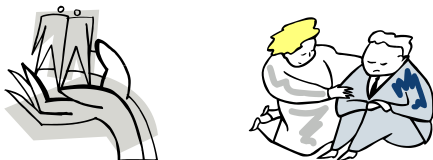
ADMISSION AND EMERGENCY ADMISSION



New service users will be admitted on the basis of a full assessment undertaken by the social care manager and the home manager. The

social worker and the homes manager will assess the service user's needs and then a multi-disciplinary meeting is held for the final decision. Service users are invited for visits to the home and followed by overnight stay and weekend stay. After a trail period of 6 weeks the service user is offered a placement on a permanent basis. We do not have any facilities to accommodate emergency admissions.

SUPPORT TO RESIDENTS



Staff will be employed and managed by the proprietor and the manager of the home. All staff will have a full enhanced CRB and POVA checks as well as two satisfactory references before commencing employment with Satash Community Care project Limited. They will have the appropriate skills, knowledge and experience to carry out their delegated duties. Training needs will be identified through regular supervisions and periodic performance appraisals. Satash Community Care Project will use recognized and approved training organizations to offer training to staff. This includes Induction and Foundations, NVQ's accreditation and mandatory courses and specialist courses.

FIRE AND SECURITY



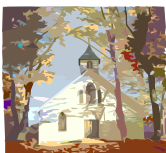
Fire procedures are agreed with the local fire authority and in accordance with statutory requirements. Furniture, furnishings and bed assemblies are fire retardant and of non-toxic materials, where possible. All staff will receive fire prevention and safety training during their induction period and appointed fire wardens will receiver further training. All equipment will be tested and maintained regularly and all relevant records will be kept open to inspection. Fire risk assessments are carried out and action plans agreed for both service users and staff (and visitors).

CONSULTATION



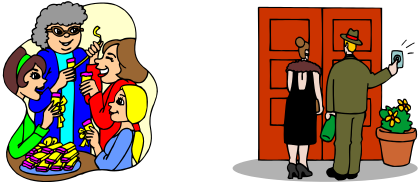
All service users will have the opportunity to discuss and get involved in the day to day operations of the home. Service users can voice their opinions, concerns or any issues they may have to any of the staff in the home or they can raise their concerns at residents meetings to enable staff and service users to discuss specific service users issues, this meeting will be held once a month, however if service users need to speak to staff before this time then arrangements will be made for service users to discuss any issues/concerns they may have. These meetings can be held by the service users independently or by support by staff or with support of an advocacy group. User participation will remain high in the care provided. House meetings are scheduled once a month all staff are welcome to attend or contribute via the agenda and / or a colleague. Records will be maintained. All service users will be encouraged to be actively involved with their day to day care needs this also includes their meals, meal times, weekly routines, care reviews, care plans and monies. Service users will be encouraged to be as involved in managing their own finances as possible with support from staff when necessary. The needs and wishes of the service users who wish to smoke are negotiated on an individual basis prior to admission and smoking areas will be made available for service users who wish to smoke. However, we ask that you do not smoke in your bedrooms as this could present a fire risk not only to yourself but also to the other service users and staff.

RELIGION



The home will recognize and cater for individual's cultural and religious needs. Service users will be supported to partake in religious festivals of their choice and ones that are appropriate to the service user's religious and cultural needs.

VISITORS



Relatives, friends and representatives are able to visit the home whenever they wish and it has been agreed with the individual. Our visitors will receive a warm welcome and offered hospitality. Staff will be courteous and respectful at all times and will expect this in return from the visitors. Service users can choose to spend time with their visitors in the privacy of their own room or in the lounge or study. If they wish to see their visitors in the communal living area, consideration must be offered to the other service users at home at the time. Other visitors to the home i.e. inspectors, contractors etc will also be made welcome however identification must be produced upon request or entry to the home may be denied until confirmation of identification and purpose of visit is received. All appropriate records will be maintained for inspection.

COMPLAINTS



Service users, their relatives or representatives are able to make complaints on any subject of their care / support, home, etc; without fear of incurring discrimination or disapproval. Satash Community Care Project will ensure that all complaints are fully investigated and a satisfactory outcome is achieved where possible. If you are not satisfied with the outcome or the way the complaint was investigated then you can contact the Commission for Social Care Inspection for further investigation. Addresses of Care Quality Commission will be made available to each service user and their families' and displayed in an appropriate place where it can be viewed. A written complaints procedure will be given to each service user prior to admission and the staffs are aware of their responsibility. Compliments and suggestions for improvement are also welcome. Contact details for making a complaint is as follows:

**YOUR ORDER OF COMPLAINT SHOULD BE ADDRESSED IN THE FOLLOWING
ORDER AS LISTED BELOW:**

1. Letchmi Loganathan
Manager
Satash Community Care Project Limited
111 Mollands Lane
South Ockendon
Essex
RM15 6DJ
Tele: 01708 -856592 or 01708 - 851189

2. Mr. V. Loganathan
Director of Operations
Satash Community Care Project Limited
111 Mollands Lane
South Ockendon
Essex
RM15 6DJ
Tele: 07956377298

3. Complaints Manager
Thurrock Council Social Services
Community Well Being
Civic Offices
New Road
Grays Essex
RM17 6TJ
Tele: 01375 – 01375 – 652433

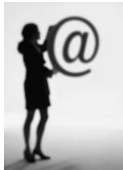
**(Contact the above person if you are funded by Thurrock Social
services)**

4. Essex County Council Social Services
Essex County Council
Basildon West CMHT
Ashton Court
Ashton Road
Laindon
Essex
SS15 6NX
Tele: 01268 – 564000 EXT 1049

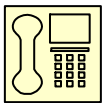
**(Contact the above team if you are funded by Basildon/Essex Social
Services)**

5. Complaints Manager
Adult Social Care
London Borough of Havering
Scimitar House
23 Eastern Road
Romford
RM1 3NH
Telephone: 01708 439
Fax: 01708 43
Email: @haverling.gov.uk

If you are still not satisfied with how your complaint was dealt with then you have the right to report your complaint to the CARE QUALITY COMMISSION (CQC). The address, telephone number and fax number are as follows:



**CQC
National Processing Centre
Care Quality Commission
Citygate
Gallowgate
NE1 4WH**



Telephone Number: 03000-616161



Fax Number: 03000-616171



email: enquiries.@cqc.org.uk

THE NUMBER AND SIZE OF ROOMS IN THE HOME:
109 -111 Mollands Lane
South Ockendon
Essex
RM15 6DJ

109 Mollands Lane	111 Mollands Lane
GROUND Floor Accommodation	Ground Floor Accommodation
<ul style="list-style-type: none"> ● TV Lounge (1) 16 sq meters 	<ul style="list-style-type: none"> ● TV lounge (1) 18 sq meters
<ul style="list-style-type: none"> ● Lounge (2) 20 sq meters 	<ul style="list-style-type: none"> ● Lounge (2) 16 sq meters
<ul style="list-style-type: none"> ● Office 4 sq meters 	<ul style="list-style-type: none"> ● Office 4 sq meters
<ul style="list-style-type: none"> ● Dinner 14 sq meters 	<ul style="list-style-type: none"> ● Dinner 14 sq meters
<ul style="list-style-type: none"> ● Kitchen 23 sq meters 	<ul style="list-style-type: none"> ● Kitchen 14 sq meters
<ul style="list-style-type: none"> ● Utility Room 5.25 sq meters 	<ul style="list-style-type: none"> ● Activity Room 9 sq meters
<ul style="list-style-type: none"> ● Toilet 2 sq meters 	<ul style="list-style-type: none"> ● Shower Room 5.6 sq meters
<ul style="list-style-type: none"> ● Bedroom 12 sq meters with en-suite facilities 5 sq meters 	<ul style="list-style-type: none"> ● Communal toilet 3 sq meters
	<ul style="list-style-type: none"> ● Bedroom 12 sq meters with en-suite facilities 5 sq meters

FIRST FLOOR ACCOMODATION



- Bedroom 1 12 sq meters with en-suite facilities 3 sq meters
- Bedroom 2 12 sq meters with washing facilities (hand basin)
- Bedroom 3 12 sq meters with en-suite 3 sq meters
- Communal Bathroom 5.5 sq meters

SPECIFIC THERAPEUTIC TECHNIQUES



The home will provide any appropriated therapeutic services to the service users as and when requested or identified accordingly to their needs. Support services can be identified as aromatherapy, hairdressers, beautician and art therapy. All services provided will be to high standards and by qualified professionals.

ARRANGEMENTS FOR DIGNITY AND PRIVACY



The home and all staff working there will maintain service user's private and confidential matters at all times (where appropriate) and not share /discuss this information with anyone else other than the service user without their consent. Service user's privacy and dignity will be respected at all times and arrangements will be made for them to have personal private meetings or conversations at their chosen area. All staff will knock on doors before entering service user's rooms. Privacy and dignity will be maintained during personal care and risk assessments will be completed for any identified risks associated with the service users to carry out their chosen tasks or personal hygiene care. Service user's rooms will be equipped to their needs and their own style and to use them as much as they wish for leisure, meals and entertaining. All rooms will have a lock on them and each service users will be provided with a key if they so wish. Each service user will be treated as a unique and valued individual. Each service user will be offered help to present them to other as they would wish through their own cloth in, personal appearance and behavior in the public.

Statement of Purpose Compiled By
Letchmi Loganathan
Revised 16 March 2012